

MINUTES OF THE MEETING OF THE FINANCE & EMERGENCY COMMITTEE OF HADDENHAM PARISH COUNCIL held on Tuesday 21st October 2014 at 7.30pm at Haddenham Library, Station Road, Haddenham, Cambs.

Attendance: Cllrs Lyon (Chairman), Page, Parr, Tindall and G Wilson

1. **MINUTES OF THE LAST MEETING** having been circulated to all members were taken as read. Cllr Parr proposed and Cllr Tindall seconded that the minutes should be signed as a true record of the meeting. Motion carried unanimously.
2. **MATTERS ARISING (For Information Only)**
 - a. **Tax on building society account:** (See Minutes FM 04/2014 Item 7) The Clerk advised that she has been unable to locate the necessary forms from HM Revenue & Customs but will continue to try to sort it out.
3. **APOLOGIES FOR ABSENCE** were received from Cllr Smith – work commitments.
4. **DECLARATIONS OF INTEREST**

All councillors declared an interest in Item 9 - Precept 2015/16 and the Clerk confirmed that dispensations were in place for all councillors.

5. **PUBLIC PARTICIPATION**

There were no members of the public in attendance.

6. **SECTION 106 FUNDING**

As reported at the Full Council meeting in October (See Minutes FC 09/2014 Item 6b) there is £22,762.18 left in the S106 fund and it was agreed that a favoured project for use of some or all of this money would be the refurbishment of the Pavilion.

7. **HADDENHAM LIBRARY LEASE**

Cllr Parr proposed and Cllr Page seconded that the draft lease between Haddenham Library and the Arkenhall Centre, with the Parish Council as guarantor, was all in order and should be accepted. Motion carried unanimously.

8. **REVIEW OF CLERK'S WORKING HOURS**

Cllr Parr proposed and Cllr Page seconded that a recommendation should be made to Full Council that with effect from 1st November 2014 the Clerk's working hours should be increased to 30 per week due to an increased workload, which has occurred since the last review in 2010. Also, that any exceptional additional hours to the 30 per week should be paid as overtime or time off in lieu. Motion carried unanimously. It was agreed that the Clerk would report to each Finance & Emergency meeting if these hours are sufficient to enable the situation to be monitored.

9. **PRECEPT 2015/16**

Cllr Tindall proposed and Cllr Parr seconded that a recommendation should be made to Full Council to set the Precept for 2015/16 at £81,503.00, a 2.19% increase on 2014/15. Motion carried unanimously.

10. **INVESTMENT REVIEW**

Cllr Parr proposed and Cllr G Wilson seconded that the Council's surplus funds should be left with Cambridge Building Society, as their interest rate is still the most competitive at 0.50%. Motion carried unanimously.

