

by Cllr Lyon when carrying out the monthly checking procedure for all payments and receipts against the bank statement. The Council accepted this.

Cllr P Wilson proposed and Cllr Cheetham seconded that all of the above accounts should be authorised for payment.

## 7. CORRESPONDENCE

A letter of thanks had been received from Citizens Advice Rural Cambs for the grant of £100 made by the Parish Council.

Notification had been received that further limited consultation would be carried out for Cambridge under the Electoral Review of Cambridgeshire and the recommendations will now be published on 9<sup>th</sup> February 2016.

As part of the Haddenham Village Living Advent Calendar the Holy Trinity Church will hold a Crib Festival from 11<sup>th</sup> to 13<sup>th</sup> December. Further details can be obtained from Rev Fiona Brampton.

## 8. INFORMATION FROM DISTRICT & COUNTY COUNCILLORS

At a Full Council meeting on 22<sup>nd</sup> October the Local Plan Review principles were approved and a working group established. A Community Land Trust guidebook was approved and the CLT Draft Supplementary Planning document is to be issued for public consultation.

A programme timetable for the District Leisure Centre has been approved plus £500,000 within the capital programme to progress the project to RIBA Stage 4. The recommendation of procurement of contractor and funding strategy will be presented to the Full Council in April 2016.

The Chairman Job Profile and recruitment process for the Local Authority Trading Company Committee has been approved. Recommendations have been made on Board composition, Articles preparation and LATC limited by shares with a teckal exemption.

There was no County Council report but Cllr Hunt will attend the next meeting in December.

## 9. REPORTS OF COMMITTEES, WORKING GROUPS & COMMUNITY GROUP REPRESENTATIVES

**A. Finance & Emergency Committee:** The next meeting will be held on Monday 23<sup>rd</sup> November.

**B. Planning:** Nothing to report.

**C. Allotments:** The tenancy renewals are almost complete with only two or three more to come in. There was a query regarding the tenancy of a plot at the Recreation Field, which has historically allowed access to the rear of a property in Perry Close and the Clerk will provide councillors with a copy of the agreement.

**D. Burial Areas:** (See Minutes FC 09/2015 Item D) The Clerk had met with Alwyn Carter to assess the memorials that appear to have been damaged but advised the Council that although the two crosses were broken they had obviously been so for a long time. Alwyn had advised that it would not be safe to try to repair them and they will be moved and positioned near the front wall to make them safer. The plinths belonging to the two crosses will be cemented back together in their original locations.

The Burial Group will put a programme in place to level graves at the Cemetery, one row at a time, to enable more efficient grass cutting.

**E. Christmas Lights:** Cllr Goddard advised that the lights are being checked over and will be erected on 21<sup>st</sup> November.

**F. Communications:** A group meeting will be arranged in December. Cllr Lyon has so far put two articles in Village Voice and the next one will be in the New Year.

Councillor email addresses and website profiles will be looked into. The Business Directory on the website has been suspended for the time being as it needs to be worked on.